

The West Carrollton City School District Board of Education met on August 16, 2023, in regular session at the Community Room of the Board of Education Office, 430 East Pease Avenue, West Carrollton, Ohio 45449 at 6:00 p.m.

Mr. Jon Lewallen, President, called the meeting to order at 6:00 p.m. By call of roll, the following members were present: Ms. Autumn Harvey, Mr. Jon Lewallen, Mrs. Leslie Miller, and Mr. Nate Mundy. Mr. Joe Cox was absent. Also in attendance were: Dr. Andrea Townsend, Superintendent; Mr. Ryan Slone, Treasurer; Mr. Devon Berry, Director of Human Resources; Mr. Jack Haag, Business Manager; and Mrs. Julie Jones, Director of Curriculum and Instruction. Mrs. Melissa Theis, Assistant Superintendent, was absent.

Following the pledge of allegiance, Mr. Lewallen introduced the Board members and administrative staff.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education adopt the agenda for the August 16, 2023, meeting as presented.

2023-145                                On call of roll, motion carried. Mr. Cox, Absent; Ms. Harvey, Aye;  
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Ms. Harvey, the West Carrollton Board of Education enter into executive session at 6:02 p.m. for the following purpose: to consider the compensation of a public employee or official. Also in attendance were Dr. Andrea Townsend, Ryan Slone, Devon Berry, and Jack Haag.

2023-146                                On call of roll, motion carried. Mr. Cox, Absent; Ms. Harvey, Aye;  
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

At 6:13 p.m., the Board moved from executive session to public session.

Mr. Lewallen welcomed public participation on agenda items.  
*There were no comments.*

Communication Update – Communication Assistant Janine Corbett

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education approve the following items:

- a) Minutes of the regular meeting held on August 2, 2023
- b) Financial items:
  - 1) purchase orders requiring then and now certification (Appendix A);
  - 2) appropriation and revenue modifications (Appendix B);
  - 3) annual report for FY23 (commercial paper and bankers acceptances); and
  - 4) July 2023 financial reports

2023-147                                On call of roll, motion carried. Ms. Harvey, Aye; Mr. Lewallen, Aye;  
Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Absent. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mrs. Miller, the West Carrollton Board of Education approve the following personnel items:

- a) Accept the ratification of the resignation of the following individuals:
 

Amber Iker, Teacher, Harry Russell Elementary School - effective August 7, 2023  
Kimberly Mitchell, School Health Associate, District-Wide – effective August 1, 2023

- b) Accept the resignation of the following individuals:

Michael Neal, Teacher, High School - effective August 11, 2023

Lisa Helter, Multi-Media Specialist, Middle School - effective August 15, 2023

Jordan Frazier, Classroom Instructional Paraprofessional, Intermediate School - effective July 31, 2023

Tierra Alexander, Paraprofessional Attendant, Middle School - effective August 3, 2023

- c) Conditionally grant a limited teaching contract to the following individuals for the 2023-2024 school year, pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Amanda Fenton (2023-24-#13), Music, Middle School & Intermediate School – BA150, 0 years, paid at BA150 - 1 year - \$47,041.00

Lu Ann Sewell (2023-24-#14), 6th Grade Math Teacher, Intermediate School – MA, 10 years - \$72,039.00

Lori Leggs (2023-24-#15), 4th Grade Teacher, Harry Russell Elementary School - MA, 10 years - \$72,039.00

- d) Hire the following individuals on a salary notice for the 2023-24 school year:

Casey Hixon, Long Term Substitute Teacher, Art Teacher - Middle School - BA -1 year (2nd Year) = \$44,878.00

Danielle Lewis, Long Term Substitute Teacher, Business Teacher – High School – BA150 - 9 years = \$64,247.00.

Brooke Byrd, Long Term Substitute Teacher, Career Connection (1st Semester = 88 days) - Middle School - MA - 10 years = \$34,453.43

- e) Conditionally employ the following substitute teachers/speech language pathologists/school nurses/home instructors/principals for the 2023-2024 school year, pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Bateman, Audrey

Erikson, Julienne

Ikerd, Jessica

Oda, Riley

Spence, Theron

- f) Conditionally employ the following individuals pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Charles Martin, Substitute Paraprofessional, Substitute Bus Aide, Substitute Food Service, Substitute Playground Aide - effective August 16, 2023

Tammi Hepfer, Bus Aide, Step 0 - effective August 14, 2023

Philip Bryant Jr, Paraprofessional Attendant, Step 0 - effective August 14, 2023

Grace Ashburn, Substitute Custodian - effective August 16, 2023

Tierra Alexander, Substitute Paraprofessional - effective August 16, 2023

Trisha Bushor, Substitute Bus Driver - effective August 16, 2023

Michael Dolan, Substitute Bus Driver - effective August 16, 2023

Christian Williams, Paraprofessional Attendant, Harold Schnell, Step 0 – effective August 14, 2023

Janice Vurginac, Classroom Instructional Paraprofessional, ECC, Step 0 – effective August 14, 2023

Fred Paschal, Classroom Instructional Paraprofessional, Harold Schnell, Step 0 – effective August 14, 2023

Jordan Paschal, Classroom Instructional Paraprofessional, Intermediate School, Step 0 – effective August 14, 2023

Emma Arndts, School Health Associate, Middle School, Step 2 - effective August 14, 2023  
 Alice Combs, Bus Aide, Transportation, Step 0 - effective August 14, 2023  
 Candace Kraus, School Secretary, Intermediate School, Step 0 - effective August 14, 2023  
 Lauren Gard, Paraprofessional Assistant, ECC, Step 0 - effective August 14, 2023  
 Jeffrey Wellbaum, Paraprofessional Attendant, Intermediate School, Step 0 - effective August 14, 2023  
 Rachael Lacey, Paraprofessional Attendant, Harry Russell, Step 0 - effective August 14, 2023  
 Carol Davis, Paraprofessional Assistant, Middle School, step 0 - effective August 14, 2023  
 Lauren Duvall, Classroom Instructional Paraprofessional, Harold Schnell Elementary, Step 0 - effective August 14, 2023  
 Joshua Gentry, Paraprofessional Attendant, Middle School, Step 0 - effective August 14, 2023

- g) Grant a leave of absence to the following individuals, in accordance with the provisions of the Family Medical Leave Act:

Melissa Fields, School Secretary, High School, intermittent leave beginning August 13, 2023, through August 12, 2024.  
 Terri Milling, Bus Aide, Transportation, intermittent leave beginning August 14, 2023, through May 31, 2024

- h) Grant an unpaid leave of absence to the following individual for the 2023-24 school year:

Christina Oda - Kindergarten Teacher, Early Childhood Center

- i) Amend a leave of absence to the following individual:

Alexis Ludwig, Teacher, Middle School, from leave beginning November 4, 2023, through December 10, 2023, to leave beginning November 4, 2023, through January 7, 2024

- j) Approve payment to Belinda Cox for eleven (11) additional days worked on her 2022-23 Transportation Coordinator administrative contract, to be paid at the daily rate with equivalent benefits per her administrative contract effective August 1, 2022

2023-148

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye;  
 Mr. Mundy, Aye; Mr. Cox, Absent; Ms. Harvey, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Ms. Harvey, the West Carrollton Board of Education approve the following personnel items:

- a) Grant an Athletic supplemental/pupil activity contract to the individuals listed in Appendix C for the 2023- 2024 school year
- b) Grant a Non - Athletic supplemental/pupil activity contract to the individuals listed in Appendix D for the 2023-2024 school year

2023-149

On call of roll, motion carried. Mrs. Miller, Abstain; Mr. Mundy, Aye;  
 Mr. Cox, Absent; Ms. Harvey, Aye; Mr. Lewallen, Aye. 3 Ayes, 1 Abstention, 1 Absent.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education approve the following transportation contracts with Senior Assistants, Inc., for the 2023-2024 school year:

- a) Transport one (1) student to and from The Wellness Center, 4936 Old Irwin Simpson Road, Mason, OH, 45040
- b) Transport one (1) student to and from St. Rita's School for the Deaf, 1720 Glendale Milford Road, Cincinnati, OH, 45215
- c) Transport two (2) students to and from WCESC Western Row facility, 755 Western Row Road, Mason, OH, 45040
- d) Transport one (1) student to and from The Project LIFE Program (GCESC), located on the Wright State University campus, 2200 Kauffman Road, Fairborn, OH, 45324

- e) Transport one (1) student to and from the MCESC Learning Center West, 3500 Kettering Blvd., Dayton, OH 45439

2023-150 On call of roll, motion carried. Mr. Mundy, Aye; Mr. Cox, Absent; Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mrs. Miller, the West Carrollton Board of Education enter into an agreement between the West Carrollton School District and the University of Dayton, School of Education and Health Science, for an Individual Graduate Assistantship Agreement with an External Agency, as presented (Appendix E).

2023-151 On call of roll, motion carried. Mr. Cox, Absent; Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education approve the location of school bus stops for Early Childhood Center, Harry Russell Elementary, Harold Schnell Elementary, West Carrollton Intermediate School, West Carrollton Middle School, and West Carrollton High School for the 2023-2024 school year as presented, per 3327.01 of the Ohio Revised Code. The superintendent or her designee is delegated by the Board of Education to designate or relocate subsequent bus stops as necessary.

2023-152 On call of roll, motion carried. Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Absent. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Ms. Harvey, the West Carrollton Board of Education approve the release of transportation liability for Centerville Schools to transport a West Carrollton Student to and from St Albert the Great School, 3033 Far Hills Avenue, Kettering, OH, 45429, for the 2023-2024 school year.

2023-153 On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Absent; Ms. Harvey, Aye. 4 Ayes, 1 Absent.

It was moved by Mrs. Miller, seconded by Ms. Harvey, the West Carrollton Board of Education approve the acceptance of transportation liability from Miamisburg Schools to transport a Miamisburg Schools student to and from Dayton Christian Schools, 9391 Washington Church Road, Miamisburg, OH 45324, for the 2023-2024 school year.

2023-154 On call of roll, motion carried. Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Absent; Ms. Harvey, Aye; Mr. Lewallen, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Ms. Harvey, the West Carrollton Board of Education approve the proposed Harold Schnell Elementary School Third Grade trip to Camp Kern in Lebanon, Ohio, on October 23 and 24, 2023, for their outdoor education program, as presented. This trip will provide students an opportunity to participate in the "In Living History" program.

2023-155 On call of roll, motion carried. Mr. Mundy, Aye; Mr. Cox, Absent; Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye. 4 Ayes, 1 Absent.

It was moved by Mrs. Miller, seconded by Ms. Harvey, the West Carrollton Board of Education approve the proposed WCHS Band student trip to the Bands of American Grand Nationals Competition on November 8 and 9, 2023, in Indianapolis, Indiana, as presented. Students will be able to showcase their hard work and skills on a national stage. They will receive ratings and feedback from some of the top-tier adjudicators in the industry.

2023-156 On call of roll, motion carried. Mr. Cox, Absent; Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

It was moved by Ms. Harvey, seconded by Mr. Mundy, the West Carrollton Board of Education approve the vacation payout agreements for accruals arising under R.C. Sections 9.44 and 3319.084 for the following employees, effective August 16, 2023: Lisa Green, Heather Lane, and Elizabeth (Beth) Huber.

2023-157

On call of roll, motion carried. Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Absent. 4 Ayes, 1 Absent.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education approve the following items, effective, August 1, 2023:

- a) the fifth amendment to the Superintendent's contract; and
- b) the first amendment to the Treasurer's contract.

2023-158

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Absent; Ms. Harvey, Aye. 4 Ayes, 1 Absent.

Student Representative Report

*Madilyn McCune spoke regarding looking forward to the 2023-24 school year.*

Mr. Lewallen welcomed committee reports from Board members.  
*There were no reports at this time.*

Mr. Lewallen welcomed comments from Superintendent Dr. Andrea Townsend and Treasurer Ryan Slone.

Jodi Morris and Christa Cox (co-presidents of West Carrollton Education Association - WCEA) and Sunshine Maggard and Dan LaForce (co-presidents of West Carrollton Classified Employees Association - WCCBA) were not present for comments.

Mr. Lewallen welcomed comments from Central Office Staff.

Mr. Lewallen welcomed public participation.  
*There were no comments.*

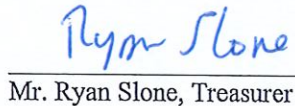
Mr. Lewallen welcomed comments from Board Members.

It was moved by Mrs. Miller, seconded by Ms. Harvey, the West Carrollton Board of Education adjourn the regular meeting at 6:49 p.m. .

2023-159

On call of roll, motion carried. Mr. Cox, Absent; Ms. Harvey, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

  
Mr. Jon Lewallen, President

  
Mr. Ryan Slone, Treasurer